



CHUKYO UNIVERSITY

Chukyo University Student Exchange Program (CSEP) Fact Sheet for Fall 2026 & Spring 2027

Contact Information

Name of the institution	Chukyo University
Office	Global Education Center (GEC)
Address	101-2 Yagoto Honmachi, Showa-ku, Nagoya, Aichi 4668666 JAPAN
Phone	+81-52-835-7133
Fax	+81-52-835-7119
Email	gec@ml.chukyo-u.ac.jp
Website	https://global.chukyo-u.ac.jp/ex_inbound/
Exchange coordinator	Ogata Takeru (Mr.) / Iijima Chie (Ms.)

Application

Exchange period	<ol style="list-style-type: none">1. One year (September-August or March-February*)2. One semester (September-February* (Fall) or March-August (Spring)) <p>*Students from the US or institutions where the next semester starts in January will take exams in December and will have to leave by the end of December.</p>
Qualification	Undergraduate and Graduate students
Documents required for Application	<p>Applicants must complete or obtain the documents below and upload them to our online application form. The URL to the online application form, a detailed application guideline, and the forms to be completed will be announced after the nomination.</p> <ol style="list-style-type: none">*1) Home University Approval Form (to be completed by the Home Coordinator)*2) Statement of Purpose (Type in Japanese or English)*3) Academic Reference Letter (to be completed and uploaded by a professor)*4) Self-Assessment Medical Form*5) Statement of Financial Guarantee6) Financial Supporter's Bank Statement (and/or Scholarship Award Letter)*7) Application for Certificate of Eligibility (Excel)8) Academic Transcript9) ID Photo (jpeg data)10) Passport Bio-Data Page (PDF) <p>*The GEC will provide the forms for 1, 2, 3, 4, 5, and 7. Students are highly encouraged to start gathering the documents highlighted in yellow once nominated by their home university.</p>

Documents to prepare as soon as possible

6) **Financial Supporter's Bank Certificate**

- Financial Supporter: the person who will pay for the cost of a student's study abroad
- Bank Certificate: A document that shows how much is in the bank account. It must contain the **name of the account holder** (should be the same as the financial supporter's), the **date of issuance** (within three months from the application date), and the **total amount** (it must be superior to the amount they will use to support the student, see "*Cost of the Student Exchange Program*" below). It must be written in English. (Translation by the applicant is acceptable)

6) **Scholarship Award Letter***

(Only for students who will cover part of their living expenses with the scholarship should submit this document along with the Financial Supporter's Bank Certificate.)

The letter must contain the **name of the scholarship recipient** (the student's name), the **name of the scholarship**, the **scholarship award period** (it must cover the length of the study abroad), and the **amount awarded** (it must be superior to the amount required). It must be written in English. (Translation by the applicant is acceptable)

* Due to more time required for document screening, it is recommended to submit the Financial Supporter's Bank Certificate only.

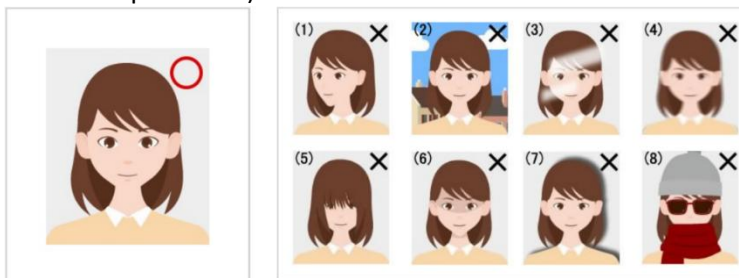
8) **Academic Transcript**

Only official transcripts issued by the home institution or designated authority with the latest grades are considered. It must be written in English.

9) **ID Photo (jpeg data)**

Students are required to submit a date of their face. The required photo has characteristics similar to a passport photo and must follow the rules below.

- The applicant must face the camera
 - There must be no background (including no shadow)
 - It must have been taken within **three months** of the date of submission
 - It must be different from the passport photo
 - It must be a clear photograph
 - The applicant's face must be visible (no hair covering the face)
- (Reference example below)



- (1) Not facing forward (e.g., face turned sideways)
- (2) Not background-free (scenery or pattern is in the picture)
- (3) Reflective lighting (light reflecting off the face or glasses, obscuring parts of the image)
- (4) Blurred due to out-of-focus or camera shake
- (5) The bangs are too long to see the eyes
- (6) There is a shadow on the face
- (7) There is a shadow in the background
- (8) Scarf is hiding the outline

10) **Passport Bio-Data Page (PDF)**

Students are required to submit the page of their passport with their details. Students who do not have a passport are highly advised to apply for it as soon as possible.

Application fee	No fee (Waived for exchange students)	
Estimated Overall Cost of the Student Exchange Program	For visa purposes, students must prove to have the following amount available.	
	- Partner University Students	
	[Fall]	
	One Semester	September-December* (4 months) 714,000 JPY minimum**
		September-February (6 months) 1,014,000 JPY minimum**
	One Year	September-August (12 months) 1,914,000 JPY minimum**
	[Spring]	
	One Semester	March-August (5 months) 864,000 JPY minimum**
	One Year	March-December* (10 months) 1,614,000 JPY minimum**
		March-February (12 months) 1,914,000 JPY minimum**
	* Students from the US or institutions where the next semester starts in January will have to leave by the end of December. ** The amount includes the following: Rent, Food expenses, Utilities (water, electricity, gas), Insurance, Transportation costs, Communication expenses, Textbook fees, Daily necessities, Entertainment expenses.	
	- ISEP Students	
	[Fall]	
	One Semester	September-December* (4 months) 102,000 JPY minimum***
		September-February (6 months) 153,000 JPY minimum***
	One Year	September-August (12 months) 306,000 JPY minimum***
	[Spring]	
	One Year	March-August (5 months) 127,500 JPY minimum***
	One Semester	March-December* (10 months) 255,000 JPY minimum***
		March-February (12 months) 306,000 JPY minimum***
	* Students from the US or institutions where the next semester starts in January will have to leave by the end of December. *** The amount includes the following: Insurance, Transportation costs, Communication expenses, Textbook fees, Daily necessities, Entertainment expenses.	

Visa Application Process

Spring Applicant	Fall Applicant	Procedures
By December	By May	GEC submits the "Application for Certificate of Eligibility" that the students have completed to the Nagoya Regional Immigration Bureau.
By February	By July	The Nagoya Regional Immigration Bureau emails the Certificate of Eligibility (CoE) to the GEC.
By February	By July/August	GEC emails the CoE to students and home institutions (partner university students). Upon receipt of the email, students make an appointment with their nearest Embassy or Consulate-General of Japan to apply for a visa.
By March	By August	Students apply for their student visa at their nearest Embassy or Consulate-General of Japan after receipt of the CoE and submit their visa to GEC once provided.
March	August/September	Students receive their student visas and travel to Japan. Upon entering Japan from one of the major airports, students will receive their Residence Card: Tokyo (HND/NRT), Nagoya (NGO), Osaka (KIX), Hiroshima (HIJ), Fukuoka (FUK), or Chitose (CTS).

All dates are for illustrative purposes only. Please note that the CoE is issued by the Nagoya Regional Immigration Bureau (not Chukyo University).

Calendar

	Fall 2026	Spring 2027
Nomination Deadline	March 1, 2026	October 1, 2026
Application Deadline	April 1, 2026	November 1, 2026
Arrival Date	September 1, 2026	March 15, 2027
Orientation/Registration	The last two weeks of September 2026	The first two weeks of March 2027
Beginning of Classes	September 25, 2026	April 6, 2027
End of Classes	January 25, 2027*	July 26, 2027
Exams	January 26 to February 1, 2027*	July 27 to August 2, 2027
Leaving Date	Within a week of the exam	Within a week of the exam
Transcript available	Late February, 2027*	Late August, 2027

All dates are tentative. The arrival date will be officially announced with the letter of acceptance. Applicants are highly advised not to book their flight before official confirmation from Chukyo University.

**Students from the US or institutions where the next semester starts in January will take exams in December and will have to leave by the end of December. In their case, the transcript will be available in late January.*

Orientation Schedule

First Week	Welcome and Residence Check-in Procedures
	Resident Registration at the Ward Office
	Class Registration
Second Week	Japanese Language Placement Test
	Campus Tour with Chukyo University Student Volunteers
	Medical Check-up
	Nagoya Day Trip
	Special Events Organized by Chukyo Student Volunteers

Contents of the Orientation Schedule are for illustrative purposes only and can change without prior notice.

Classes

Course List	<p>The complete course list for 2026 will be available in March 2026. This list will include courses recommended for exchange students, such as Japanese language courses* and courses designed for international students. In the meantime, students can refer to the AY 2025 course list for guidance.</p> <p>*Students cannot choose the level of the Japanese language course. Exchange students will take a Japanese language placement test during Orientation Week. The test results will have the sole purpose of placing the student at the right course level and will not affect the final grade.</p>
Syllabus	<p>The syllabi for AY 2026 will be available on the Chukyo University homepage starting in April. Until then, students can check the syllabi for AY 2025 by following the instructions provided in the separate document titled “Syllabus Search Instructions.”</p>
Language Requirement	<p>There is no language requirement to apply for CSEP*. International exchange students can take courses from almost all our academic offerings, including courses delivered in Japanese.</p> <p><u>*Recommended language level</u></p> <ul style="list-style-type: none"> -courses delivered in Japanese: JLPT N2 or above -courses delivered in English: CEFR B2 or above
Class Registration	<p>To meet the legal requirements for obtaining your Student Visa, students must take at least 10 hours of classes per week. We recommend registering for as many courses as possible during the initial registration period, keeping in mind the possibility of adding or dropping courses later.</p> <p>The initial registration will take place during Orientation Week, so there is no need to register before arriving in Japan.</p>
Add/Drop Classes	<p>Once classes start, students have one week to try the courses of their interest. They can add and/or drop classes before finalizing their classes.</p>

Accommodation

All Exchange Students are required to stay in the residences assigned by Chukyo University.

https://global.chukyo-u.ac.jp/img_cms/event/shiryo/615/CSEP%20Residence.pdf

All other accommodations will not be accepted. Students will be notified of their residence assignment around one month before they arrive in Japan.

Basic Information - Residence (1) Soleil Shiogamaguchi		<p>【Address】*XXX = room number (in English) XXX Soleil Shiogamaguchi, 1-109 Ueda Minami, Tempaku-ku, Nagoya, Aichi 468-0053 (in Japanese) 〒468-0053 愛知県名古屋市天白区植田南1-109 ソレイユ塩釜口 XXX</p> <p>【Access to the Nagoya campus】7 minutes by walk + 2 minutes by subway 【Website】https://unilife.co.jp/view/12110</p>
Basic Information - Residence (2) Soleil Shiogamaguchi II		<p>【Address】*XXX = room number (in English) XXX Soleil Shiogamaguchi II, 1-103 Ueda Minami, Tempaku-ku, Nagoya, Aichi 468-0053 (in Japanese) 〒468-0053 愛知県名古屋市天白区植田南1-103 ソレイユ塩釜口 II XXX</p> <p>【Access to the Nagoya campus】6 minutes by walk + 2 minutes by subway 【Website】https://unilife.co.jp/view/12331</p>
Facilities		<ol style="list-style-type: none"> 1. Fully furnished single room (e.g., closet, desk and chair, bed, air conditioner) 2. Bath and toilet 3. IH Kitchen 4. Wi-Fi access 5. Laundry machines 6. Refrigerator 7. Emergency Intercom
Check-In		<p>Only on the Official Arrival Date* (see “Calendar” above). The residence company will organize an orientation only once for all students. Attendance at orientation is compulsory, as essential information will be provided.</p> <p>*Students who arrive earlier will have to arrange accommodation on their own.</p>
Rent	Initial Cost	114,050 JPY
	Monthly Rent	Meal-Included: 92,000 JPY per month No Meal: 80,000 JPY per month
Meals		<p>If you choose the meal-included option, two meals per weekday - breakfast and dinner - are provided in the residence cafeteria.</p> <p>*No optional meals for different dietary needs (e.g., allergies, vegetarian, vegan, halal). Students with specific dietary needs will have to provide their own food.</p>
Payment	Partner University Students	Before coming to Japan (by Credit Card Only)
	ISEP Students	The rent fee is waived.

*Students are liable for all damage caused to the room or any furniture.

* If there are no rooms in the Residences due to many applications, we will offer other residences nearby.

Airport pickup	<p>A free shuttle bus from Chubu Centrair International Airport to the residences will be available for students who arrive on time for the Pick-Up Service on the Official Arrival Date (<i>see "Calendar" above</i>).</p> <p><u>STUDENTS PLANNING TO USE THE PICK-UP SERVICE:</u> The Date and Time of the Pick-Up Service will be announced after official confirmation. Students are highly advised not to book a flight before receiving official confirmation.</p> <p><u>STUDENTS NOT PLANNING TO USE THE PICK-UP SERVICE:</u> Students who will not use the Pick-Up Service will be responsible for reaching the residence on the Official Arrival Date (<i>see "Calendar" above</i>). The meeting time at the residence will be announced after official confirmation. Students are highly advised not to book a flight before receiving official confirmation.</p>
Buddy program	<p>GEC will match exchange students with their Chukyo buddies. Buddies are Chukyo student volunteers who will support exchange students in getting accustomed to life in Japan. Students will receive their buddy's name and contact information before arriving in Japan to have more time to get to know each other. More information will be provided after the official confirmation.</p>
GTN Assistants for Biz	<p>All Exchange students must enroll in GTN Assistants for Biz, which allows them to consult with advisors 24/7 online about any problems they may have living in Japan.</p> <p>The fee is 1,650 JPY per month. They receive support as follows:</p> <ul style="list-style-type: none"> - General lifestyle advice (e.g., where to buy, how to arrange for re-delivery of mail, etc.) - Medical care (e.g., information on nearby hospitals where English is spoken, medical appointments, telephone interpretation with medical institutions, etc.) - Information on medicines (e.g., information on the ingredients and efficacy of over-the-counter medicines sold in drugstores in English and Chinese)
GTN Mobile	<p>As part of the orientation process, all exchange students must obtain a domestic phone number in Japan for their safety and comfort and submit it during the orientation period. This is essential for utilizing the GTN Assistants for Biz and for receiving emergency communications from our university. There is no specified phone company. Students can find and sign up for a plan they wish to use.</p> <p>We recommend the "GTN Mobile" plan if you do not have a particular phone company. We will handle all the enrollment procedures. The details of the fees are as follows:</p> <p>(Cheapest plan) Fee: 1,200 yen per month Data capacity: 3GB per month Call charges: 22 yen per 30 seconds Other details: https://www.gtn-mobile.com/s/dial?language=en_US</p>

Insurance

Japanese National Health Insurance (NHI)	<p>People residing in Japan for over 90 days must sign up for National Health Insurance (NHI). On this insurance plan, you can see the doctor about any medical problem you have. It covers 70 percent of your medical bill, and you pay the other 30 percent.</p> <p>The insurance fee is about 2,000 JPY per month.</p>
Chukyo University Overseas Travel Insurance (CUOTI)	<p>All Exchange Students must enroll in the CUOTI policy. This is mandatory since the Personal Liability Insurance included in the CUOTI policy covers the tenants' liability, which is compulsory for staying in the residence.</p> <p>The insurance fee is about 2,000 JPY per month. The benefits include:</p> <ul style="list-style-type: none"> - Accident Death - Accident Disability - Sickness Death - Rescue's Expenses - Long Term Personal Liability - Baggage Delay - Flight Delay

**The above plans do not cover medical expenses. However, National Health Insurance covers 70% of medical costs. If you wish to have more coverage than this, you are responsible for purchasing any insurance you want to have.*

**The prices of the CUOTI plans are for illustrative purposes only. After the official confirmation, a detailed description of the CUOTI coverage will be provided.*

Scholarship

Name of Scholarship	Chukyo University Scholarship for International Students
Scholarship Amount	150,000 JPY per semester
Payment Period	Fall semester: May*; Spring semester: October* *Once per semester
Eligibility	<p>To be eligible, students must:</p> <ol style="list-style-type: none"> 1) Be an Exchange Student 2) For Bachelor's Degree Student <ul style="list-style-type: none"> - Have a GPA equal to or superior to 2.8 (GPA 4.0 scale) For Master's Degree Student <ul style="list-style-type: none"> - Have a GPA equal to or superior to 2.4 (GPA 3.0 scale)
Number of grantees	Up to 20 students per semester
Selection Method	GPA for the most recent two semesters (For example, students applying during the Spring Semester 2026 must submit the official transcripts for Spring 2025 and Fall 2025.)
Application Documents	Application materials and a list of required documents will be sent after the student's official acceptance.
Application Period	Between the first day of Orientation and the first day of class

Events and Program

Chukyo University offers the following events as well as programs, open to all students, so you can have various experiences through CSEP.

Cultural Exchange Events	<p>Throughout the academic year, GEC and Chukyo student volunteers organize and host a vibrant array of cultural exchange events such as an International Fair, a Welcome and Farewell party, a Halloween party and a Christmas party.</p> <p>Event Report: International Fair (May 2025) https://global.chukyo-u.ac.jp/ex_inbound/news_detail.php?id=fwpg0ke</p> <p>Event Report: Welcome Party (September 2025) https://global.chukyo-u.ac.jp/ex_inbound/news_detail.php?id=j7h4t9a</p>
Discover Nagoya & Japan	<p>This is a program designed to deepen your understanding and experience of the culture, history, and society of Nagoya and Japan. During the orientation period, you will learn about Japanese culture and traditional games from Chukyo student volunteers. You will also have the opportunity to experience traditional tea ceremonies and visit historical sites such as Nagoya Castle and Inuyama, allowing you to engage in cultural experiences while interacting with them.</p> <p>Event Report: Day Trip to Inuyama 9/19/25 https://global.chukyo-u.ac.jp/ex_inbound/news_detail.php?id=ov6y52w</p>
ELTE - High School Visit	<p>This is a unique volunteering opportunity within the Chukyo University Exchange Program (CSEP). It allows international exchange students to visit Chukyo University Senior High School for two days and immerse themselves in the role of an English language teacher.</p> <p>On the first day, participants observe classes and meet with the native English teachers in charge. On the second day, the students have the opportunity to teach English to first-year high school students during class, which enables them to learn about the duties of Assistant Language Teachers and how to conduct lessons, as well as to develop their teaching skills.</p> <p>This program is not just a volunteering opportunity; it is also a valuable practical experience, especially for students considering a career as English language teachers in Japan.</p> <p>Event Report: ELTE (May and June 2025) https://global.chukyo-u.ac.jp/ex_inbound/news_detail.php?id=iylc7o7</p> <p>Event Report: ELTE (October 2025) https://global.chukyo-u.ac.jp/ex_inbound/news_detail.php?id=npaquivo</p>
Chukyo Global Exchange Class - Elementary School Visit	<p>This is an initiative in which exchange students from Chukyo University and members of the Volunteer Organization for InterCultural Exchange (VOICE) participate in classes at nearby elementary schools.</p> <p>The program aims to familiarize elementary school students with foreign languages and cultures. During the classes, exchange students introduce themselves, share information about their home cultures, answer questions from the students, and teach simple English phrases, fostering meaningful interactions.</p> <p>Event Report: Elementary School Visit 11/6/25 https://global.chukyo-u.ac.jp/ex_inbound/news_detail.php?id=v3ic6z5</p> <p>Event Report: Elementary School Visit 11/12/25 https://global.chukyo-u.ac.jp/ex_inbound/news_detail.php?id=i3zdd95</p>

Intercultural Communication Workshop	<p>This is a free workshop where Chukyo University Japanese students and international students can participate together. Although the workshops are conducted in English, both Japanese and English can be used during group work! Rather than simply learning, the focus is on students working together to complete a task, making it a unique and collaborative workshop. Exchange students are welcome to participate.</p>
Global Talk Hour	<p>This is a great opportunity to make new Japanese friends, in which exchange students are paired with Chukyo University students who are seeking to improve their language skills and deepen their relationships through conversation in the exchange students' native languages. The topics of conversation can be chosen freely, such as each other's countries, hobbies, grammar, and learning methods for each language.</p> <p>Each 30-minute conversation will be held twice a week for five consecutive weeks. Of the two weekly sessions, one will be conducted in your native language or English, and the other in Japanese. This is a chance to learn authentic, native Japanese from peers close to your age. Meeting new friends and exchanging cultural knowledge through each other's languages can greatly enrich your study abroad experience.</p> <p>Event Report: Global Talk Hour (Spring 2025) https://global.chukyo-u.ac.jp/ex_inbound/news_detail.php?id=b8xncmn</p>
Graduate's Voice	<p>We have compiled testimonials from students who previously came to Chukyo University on exchange. Please take a look and use them as a reference when selecting your study abroad destination.</p> <p>Graduate's Voice https://global.chukyo-u.ac.jp/ex_inbound/news_detail.php?id=vx8a19s</p>

[Important] All contents are tentative; the GEC reserves the right to make changes without notice. More details will be provided upon acceptance.